



IECA INTERNATIONAL DESIGNATION

The International Designation is a secondary specialty and can be earned only by IECA members who have the School (S), College (C), Graduate School (G), or Special Needs (N) Designations. ***International is not a stand-alone specialty.***

IECA consultants who wish to include International in their IECA Membership Directory listing are required to complete the attached application form.

Please note that the required expertise to work with International students may be acquired at any time after admission into IECA and the "I" listing will be added when appropriate.

Part I – International Populations Served

- Indicate on the application the primary specialty area(s) for which you are applying when advising students seeking admission "in your home country."
- Indicate on the application the primary specialty area(s) for which you are applying when advising students seeking admission "outside of your home country."
- If you are based in U.S. or Canada, consider US/Canada as your home country.

Part II – Protocol

- Provide a description of the protocol used when determining options for an international student. Include description of services as well as mode of delivery.

Part III – Campus Visits

- For IECs who work with students applying to institutions **within** your home country, no additional visits are necessary. The visits in your specialty area(s) will suffice.
- IECs who work with students applying to institutions **outside** of your home country are required to have a minimum of **10 visits per primary specialty area(s) in which you practice; all visits must be within the past three years.**
- Divide visits by specialty. Each specialty should be divided by year and include month of visit.
- For IECs based in the U.S. or Canada, consider US/Canada combined as your home country.

Part IV – Number of International Clients Advised

- Following the format provided on the application, attach a list of where your students have been placed. You must have advised a minimum of 10 clients per primary specialty area(s) within the last three years. **[You must follow the format example in Part IV of the application.]**

Part V – Experience and Professional Development (applies to sections "A" through "G")

- Section "A": Please use a separate sheet to answer the three bulleted items, then attach to the application.
- Sections "B" through "G" may be answered directly on the application; attach an additional sheet if needed.

Part VI – Review of Promotional Materials

- Enclose copies of brochures and promotional materials. If your materials are online, providing the link to your Web site will suffice.

For questions and guidance on completing the application, contact Janice Berger, Manager of Member Services, at Janice@IECAonline.com

IECA INTERNATIONAL DESIGNATION APPLICATION



(a secondary specialty)

The International Designation can be earned only by those who have the School, College, Graduate School, or Special Needs Designations. International is not a stand-alone specialty.

Name: _____ Date: _____

Business/Company Name(s): _____

Street Address: _____

City: _____ State/Prov: _____ Postal Code: _____ Country: _____

Phone: () _____ E-mail: _____ Web Site(s): _____

Twitter/Facebook page(s)/name(s): _____

PART I: INTERNATIONAL POPULATIONS SERVED

Please mark all that apply:

Note: For those based in the U.S. or Canada, consider the U.S./Canada combined as your home country.

International students seeking admission to institutions **in your home country.**

Please mark the primary specialty area(s) for which you are applying to add the secondary International Specialty Designation:

College/Universities Graduate Schools Therapeutic Schools/Programs Day/Boarding/Independent Schools

Students who wish to attend schools, colleges, or therapeutic programs **outside your home country.**

Please mark the primary specialty area(s) for which you are applying to add the secondary International Specialty Designation:

College/Universities Graduate Schools Therapeutic Schools/Programs Day/Boarding/Independent Schools

PART II: PROTOCOL

Attach a description of the protocol you use when determining options for an international student. Describe your services as well as the mode of delivery.

PART III: CAMPUS VISITS

Note: For Independent Educational Consultants based in the U.S. or Canada, consider the U.S./Canada combined as your home country.

- For schools, colleges or special needs consultants who work with students applying to institutions **outside** of your home country:
10 visits per primary specialty area (school, college, graduate school, and/or therapeutic) within the past three years are required.

Attach a list of these international schools, colleges, and/or programs, and include the names of the institutions and the dates visited.

- For schools, colleges or special needs consultants who work with students applying to institutions **within** your home country:

No additional visits are required.

PART IV: NUMBER OF INTERNATIONAL CLIENTS ADVISED

(Minimum: 10 clients per primary specialty area in last 3 years). Attach a list of where students have been placed, in this format:

Student Initials	Age	Home Country	Type/Placement/Country	Date
JLK	15	Peru	RTC/Oak Hope Ranch/USA	7/2010
ABC	14	Korea	School/Leysin/Switz.	8/2010
XYZ	17	Finland	College/Cornell/ USA	9/2010

PART V: EXPERIENCE & PROFESSIONAL DEVELOPMENT
(to Help the Membership Committee Better Understand Your Practice)

A. On an attached sheet, please list the following:

- Memberships in relevant professional associations.
- Academic courses, professional development workshops and seminars related to international admissions. Please include the course/workshop/seminar title, the name of the sponsoring organization, the number of hours, and the date.
- Any other information not requested on this application that you deem important to your experience with international admissions, including academic studies, books/articles you have written and/or titles and dates of presentations you have given on international admissions topics.

B. While fluency in multiple languages is not required for this designation, please list languages you speak and your level of fluency.

C. Not including your current home country, list any countries where you have lived or worked, including the dates of residence and/or job title and employer. (attach additional sheet if needed)

D. How many years have you worked with international students? Please indicate how many of these years were spent working with students as an Independent Educational Consultant.

E. List the tests that you frequently interpret/use that are unique to your work with international students.

F. Describe your level of familiarity and understanding of visa and other documentation requirements for international students, including expatriates. (attach additional sheet if needed)

G. Please briefly describe your business model, including source(s) of compensation.

PART VI: REVIEW OF PROMOTIONAL MATERIALS

Please enclose copies of your brochures and promotional materials. If your materials are online, the link to your Web site will suffice.

For questions, contact Janice Berger, IECA Manager of Member Services, at Janice@IECAonline.com.